

Better online banking.

Adding a BPAY biller.



Welcome back. You last accessed the system on 03/08/2011 at 16:47

Account Summary for JOHN CITIZEN

Account Number	Description	Balance	Available
007800000	Ultimate Home Loan	-\$118,727.67	\$0.00
007900000	Ultimate Home Loan	-\$153,745.08	\$0.00
008200000	Ultimate Offset Acc	\$15.03	\$15.03
008400000	InterestME Account	\$0.00	\$0.00

[You have 3 unread messages](#)

Quick Links

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1

From the home page – select the ‘**Transfers & BPAY**’ menu.

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 - Payees
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 - BPAY View Bills
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Transfer Money > BPAY >

Pending Payments Manage Payees Manage BPAY Billers BPAY View Bills

Showing: All

To	Date Due	Amount	Debit Account	Available	Frequency	Status
Ultimate Home Loan	30/06/2011	\$600.25	008200000	\$0.00	Fortnightly	Pending
Ultimate Home Loan	30/06/2011	\$465.14	008200000	\$2,133.48	Fortnightly	Pending

Please note: Any pending payments to an Interest Only Investment Loan are an indication only.

2 Select 'BPAY Billers'.

- Home
- Account Details
- Transfers & BPAY
 - » Transfer Money
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 - » Pending Payments
 - » Payees
 - » BPAY Billers
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- Mail
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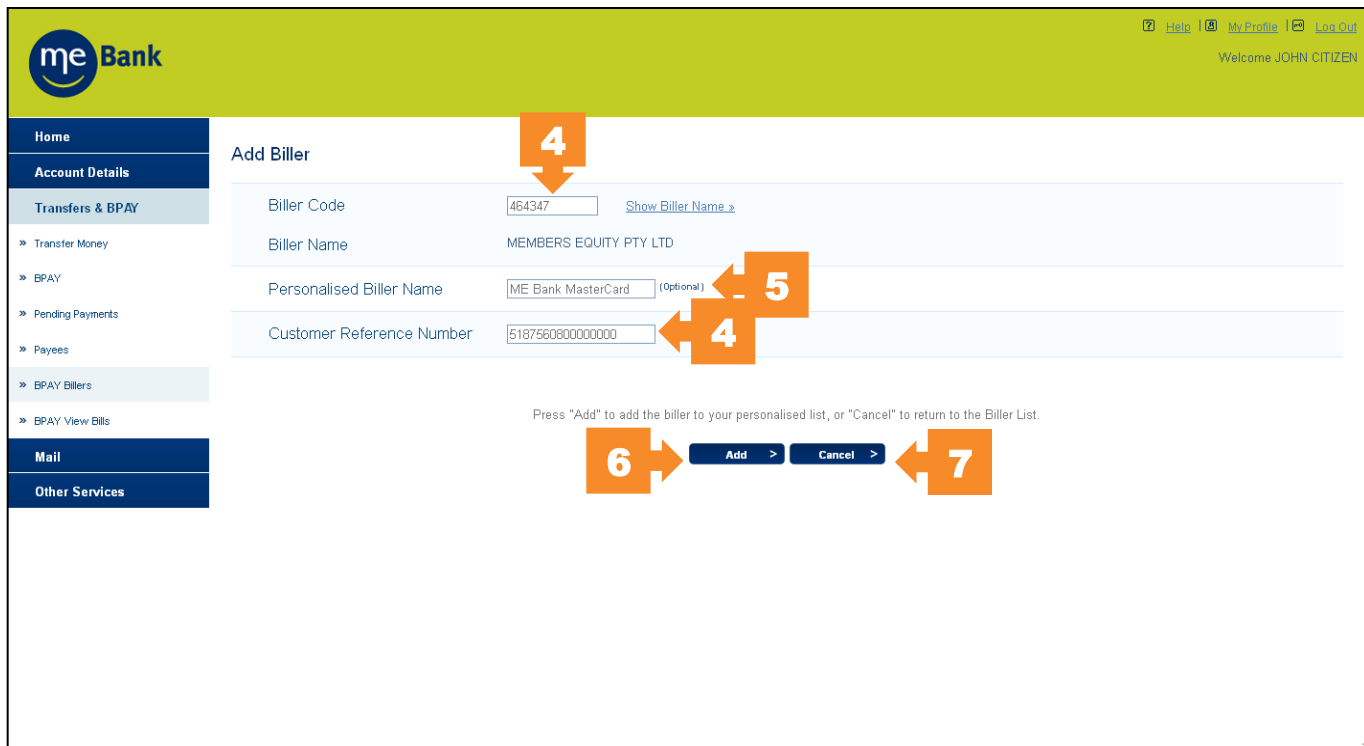
[Pending Payments](#) [Manage Payees](#) [Manage BPAY Billers](#) [BPAY View Bills](#)

Biller	Code	Cust Ref Num	BPAY View Req Num	Status	Auto_Pay

[+ Add Biller](#)



3 Click on '+ Add Biller'.



The screenshot shows the 'Add Biller' form in the me Bank interface. The form has a light blue background and is set against a green header bar with the me Bank logo and navigation links (Help, My Profile, Log Out) and the user name 'Welcome JOHN CITIZEN'. On the left, a dark blue sidebar contains navigation options: Home, Account Details, Transfers & BPAY (with sub-options: Transfer Money, BPAY, Pending Payments, Payees, BPAY Billers, BPAY View Bills), Mail, and Other Services. The main form area contains the following fields and controls:

- 4**: A callout pointing to the 'Biller Code' field, which contains the value '464347' and a 'Show Biller Name >' link.
- 5**: A callout pointing to the 'Personalised Biller Name' field, which contains the value 'ME Bank MasterCard' and an '(Optional)' label.
- 4**: A callout pointing to the 'Customer Reference Number' field, which contains the value '5187560800000000'.
- 6**: A callout pointing to the 'Add >' button.
- 7**: A callout pointing to the 'Cancel >' button.

Below the form fields, there is a text instruction: "Press 'Add' to add the biller to your personalised list, or 'Cancel' to return to the Biller List."

4 Enter the **Biller Code** and the **Customer Reference Number** which is displayed on the biller's account.

5 To create a personalised reference for the biller, simply add a note in the '**Personalised Biller Name**' field.

6 Select '**Add**' to save the biller to your list of BPAY billers, or

7 '**Cancel**' to return to the BPAY Biller List.